

## Voice Lesson Contract:

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This contract/agreement is binding between MARY LETELLIER, heretofore as TEACHER,

and \_\_\_\_\_, heretofore as STUDENT.  
This contract stipulates payment details, behavioral details, and cancellations for lessons/coachings, heretofore referred to as Lessons.

I. Lessons can be scheduled weekly, monthly, etc. The STUDENT pays the requisite amount for the agreed lesson type and frequency. Due to COVID-19, to protect the health of both STUDENT and TEACHER, lessons will be held online via Zoom, unless the STUDENT is 2 weeks post Moderna or Pfizer vaccination, or 2 weeks post the single Johnson & Johnson vaccination. TEACHER is fully inoculated with Pfizer as of May 15<sup>th</sup>, 2021. Lesson rates are dictated as follows:

The lesson rate is stipulated at \$ \_\_\_\_\_ for \_\_\_\_\_ minutes.

\*NOTE: Payment for lessons will occur BEFORE the lesson starts. Payment methods include cash, check, or Venmo.

\*Other packages can be mutually agreed on in terms of frequency and payment.

II. Lessons will be of varying lengths depending on the needs of the student or teacher. Lessons can be THIRTY, SIXTY, or NINETY minutes. Every lesson will start promptly at the designated time and end at the designated time, so please be punctual.

III. Lessons between TEACHER and STUDENT will be mutually scheduled at an agreed upon time for both parties. Confirmation will be made in writing over text message or email by the TEACHER.

In the event of tardiness from either party, the tardy party will send a message at least FOURHOURS before the scheduled lesson time, and the time missed will be made up if possible. Any correspondence within FOUR HOURS will not have the time lost made up unless the tardiness is due to an emergency as defined below in IV.

IV. Lesson cancellations will be communicated at least TWENTY-FOUR HOURS before the scheduled lesson by either STUDENT or TEACHER. Any cancellation by the STUDENT within TWENTY-FOUR HOURS will require payment for the canceled lesson. No other lessons will be given before payment is made for the canceled lesson. Any emergency cancellation within TWENTY-FOUR HOURS of the lesson time will be made up accordingly.

An emergency is defined as a situation where utmost priority is paid to said situation. Examples are broken bones, car accidents, contagious sickness, vomiting, etc. These

following are definitely not emergencies: double booking, a test, non-freak traffic, negligence. I offer plenty of time to inform me about missing a lesson.

V. Should the STUDENT require a pianist; the TEACHER will make recommendations for acquiring one and the necessary costs associated.

Music for lessons will be provided through PDF by the TEACHER or STUDENT. If the STUDENT is providing music, the TEACHER will require a PDF sent to the email above prior to the lesson that the music will be worked on. Without a PDF copy, music may not be effectively coached or taught. It is the responsibility of the STUDENT to bring their music to every lesson.

VI. Lessons will be conducted in a professional manner and require similar considerations from both parties. If the STUDENT is not comfortable with any part of the lesson, an open dialogue policy is in place. If any concept or note is not clear, it is incumbent of the STUDENT to alert the TEACHER. There is always time to clear up concepts and ask questions. Lessons are meant to be enjoyable, learning experiences, so always let the TEACHER know if there are any concerns. This is an environment that upholds equality and students of all races, ethnicities, beliefs, genders, identities and abilities are warmly welcomed.

VII. Effective application of concepts requires work outside of the studio. The STUDENT should always practice in order to standardize and muscularly memorize technique. I recommend at least THIRTY minutes a day, SEVEN days a week of practice time. These practice sessions can be vocalizing, exercises, music work, memory work, etc. Work outside of the studio is where the most growth happens!

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STUDENT signature (pronouns)

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GUARANTOR signature (parent or guardian)

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MARY LETELLIER, TEACHER

PS - All that being said, feel free to ask any questions you have. I am a supreme texter, so that will get the quickest response. I want to help you reach your singing and performing goals, so let's get to work together!